



OFFICE OF TRANSPORTATION

55 MAJOR McDONALD WAY
WAPPINGERS FALLS, NEW YORK 12590
(845) 298-5225 x44104
FAX (845) 298-5210
KIM CATALANO - SUPERVISOR



CHILDCARE TRANSPORTATION REQUEST FORM

(WCSD STUDENTS IN GRADES K-8 ARE ELIGIBLE FOR CHILDCARE TRANSPORTATION)

Day Care/Babysitter requests must be received no later than April 1st of the preceding school year or transportation may not be available. Requests must be filed every year, even if there is no change. Day Care facilities registered under section 390 of the New York State Department of Social Services are entitled to transportation WITHIN the district, provided application is received by the April 1st deadline. Day Care locations must be for five (5) days a week in and/or out. Otherwise a daily note to school is required and only to or from an existing bus stop. Babysitter locations NOT licensed or registered are restricted to the attendance zone of the school the child attends. Day Care/Babysitter transportation forms will not be accepted after AUGUST 15th. Those requests will be processed after September 30th.

Date Current School Year OR Next School Year Child's School

Student Name (Last Name) (First Name) (MI)

WCSD Student ID # Date of Birth Grade: Gender: M F

Address: (Number & Street - No P.O. Boxes) E-Mail:

(City) (Zip) (Home Phone) (Cell)

Parent/Guardian's Name (Print):

Day Care or Babysitter Information - Submit a new form each time changes are made. Change

Form with two columns: Pick Up (AM) and Drop Off (PM). Each column includes fields for Check One (Home/Childcare Provider), Provider's Name, Provider's Address, Provider's Phone, and Cancel Old Information.

Parent/Guardian Signature: Date:

Verification - School Representative Signature: Date:

Parents/Guardians: One Student per Form Please -- Return to the Main Office of your child's School

NOTE TO SCHOOL STAFF: PLEASE FAX (298-5210) OR SCAN COMPLETED FORM TO TRANSPORTATION OFFICE UPON RECEIPT.

PLEASE ALLOW FIVE (5) DAYS FOR PROCESSING.